

FREQUENTLY ASKED QUESTIONS



- ***How is my contribution to the Diocesan Services Fund (DSF) used?***

The *Diocesan Services Fund* (DSF) helps all of us fulfill Christ's mission here on Earth by supporting the 64 programs and services no one parish can do alone. All DSF funds are used within Archdiocesan boundaries and support the formation of our future priests; provide a strong Catholic education to more than 17,500 students; serve the poor, feed the hungry, and support those in need; form the next generation of Catholics through youth and adult faith formation, and more.

- ***Are any of the funds spent on administration at the Chancery?***

No DSF funds are spent on general administrative expenses of the Chancery. Administrative expenses are covered separately.

- ***How does DSF benefit my parish?***

DSF benefits your parish in many ways, including training and supporting Archdiocesan priests and deacons. Additionally, DSF helps:

- Provide pastoral council and catechist training
- Support parish and school systems
- Accompany families and married couples
- Provide medical care to the uninsured
- Offer sacraments to young adults and students, forming lively Disciples of Christ
- Provide support for sacramental ministry throughout the Archdiocese
- Feed the hungry, care for the elderly and visit the imprisoned.

Also, if your parish financially exceeds your DSF goal in payments, a certain percentage of those funds (over your goal) are returned to your parish.

- ***May I designate my donation to a particular ministry?***

Individual contributions to DSF cannot be designated to specific ministries, as funds are allocated based on the needs of each ministry set forth in their budget. This helps ensure all ministries benefit from your generosity.

- ***How can I confirm my parish is getting credit for my donation?***

Each parish has access to a report with donor gift information. Should you have any questions regarding your gift, please contact Development Records at (713) 652-4444 or email dsf@archgh.org.

- ***Why, after making my gift, am I now receiving The Texas Catholic Herald?***

With your gift to DSF, you receive a complimentary subscription to *The Texas Catholic Herald* to help stay up to date with all activities and ministries of the Archdiocese of Galveston-Houston.



- **Will I receive an acknowledgement/thank you letter for tax purposes?**

Acknowledgement, or thank you, letters are sent at the time a gift is made. All gifts totaling \$100 or more will also receive a tax letter at the end of January the following year after the gift is made. If you do not receive a tax letter, please email dsf@archgh.org or call (713) 652-4422 to request a letter.

- **How can I learn more about DSF?**

To learn more about the Diocesan Services Fund or to make your gift, simply visit www.archgh.org/dsf.

- **How can I donate to DSF?**

<i>Online</i>	You can make a safe and secure gift online at www.archgh.org/dsf .
<i>Phone</i>	Contact our Development Department directly at (713) 652-4444.
<i>Check</i>	You may place a check made payable to “Diocesan Services Fund” in the Pew Envelopes found at your parish or send your check with the response card you received in the mail.
<i>Cash</i>	All cash gifts may be made using a Pew Envelope found at your parish.
<i>Credit Card</i>	You may safely and securely make a credit card gift online at www.archgh.org/dsf . We accept Mastercard, VISA, Discover, and American Express.
<i>Direct Debit</i>	You may set up a direct debit to your checking accounting by visiting www.archgh.org/dsf and selecting “e-check”.
<i>Stock, IRA, or Mutual Funds</i>	The Development Department can help arrange any of these transactions. Please contact Cindi Garcia at (713) 652-8248 or by email at plannedgifts@archgh.org .
<i>Donor Advised Funds</i>	If you request a Donor Advised Fund (DAF) to send a contribution in your name, confirm the fund will be sent via check to the following address: Archdiocese of Galveston-Houston DSF Dept 42715 PO Box 650823 Dallas, TX 75265-0823
<i>Matching Gift</i>	DSF qualifies for many matching gift programs. Matching gift companies will support the educational component of DSF, no religious. Contact your employer for more information on their matching gift program.